

IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444

REGULAR MEETING  
TUESDAY, OCTOBER 04, 2022  
7:00 PM

1. **CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Kempf led the Pledge of Allegiance

3. **ROLL CALL**

**Present:** Mayor Joi Kempf, Mayor Pro Tem Frank Demske, Commissioner Stu Davis, Commissioner Ted Sadler, Commissioner Bob Tanis, Commissioner Kelly Villanueva

**Absent:** Commissioner Greg Rowden

**Also Present:** City Manager Craig Horton, Clerk/Treasurer Dawn Sawicki-Franz and public.

4. **APPROVAL OF AGENDA**

**MOTION** by Davis seconded by Demske to approve the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

5. **APPROVAL OF CONSENT AGENDA**

**MOTION** by Sadler seconded by Tanis to approve the consent agenda items to include:

A. Approval of Minutes

September 20, 2022

B. Other Minutes

March 24, 2022 – ZBA

September 22, 2022 – Lapeer County Commission

C. Payment of Bills in the amount of:

General Fund Checking \$ 80,924.98

Tax Account \$ 579.00

HRA Account \$ 255.34

Total \$ 81,759.32

**ROLL CALL VOTE**

Ayes: Sadler, Tanis, Villanueva, Davis, Demske, Kempf

Nays: None

Absent: Rowden

**MOTION CARRIED UNANIMOUSLY**

6. **CITIZENS FROM THE FLOOR**

Jeff Marceau, Imlay City Fire Department Lieutenant, updated the Commission on the status of ordering a new fire truck to help aid in the aging fleet of trucks currently in use. Morceau presented and discussed several vendors that have given specks and are supplying quotes.

Fire Chief Rick Horton spoke regarding the need for a replacement tanker and an aerial truck in the very near future as the fire truck fleet is aging.

7. **DEPARTMENT HEAD**

Department Head Dawn Sawicki-Franz, shared that the audit was completed last week and will be presented to the Commission at an upcoming meeting.

Sawicki-Franz presented a survey of treasurers from the State of Michigan through Michigan Municipal Treasurer's Association (MMTA) and from Lapeer County through the Lapeer County Municipals Clerk's Association (LCMCA) regarding the cost of performing notary service in the

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office. The general consensus was that the charge should be free for residents and \$10 per visit for non-residents.

**MOTION** by Tanis seconded by Demske to have the cost for notary service be free for residents and \$10 per visit for non-residents.

**ROLL CALL VOTE**

Ayes: Tanis, Demske, Sadler, Villanueva, Davis, Kempf

Nays: None

Absent: Rowden

**MOTION CARRIED UNANIMOUSLY**

Sawicki-Franz expanded on information from her department, stating that the absentee ballots are going out and will be continually sent as requested throughout this pre-election cycle. Sawicki-Franz has contacted the local school and is requesting if there are students interested in working the election to obtain knowledge of the election process and take that knowledge gained back to their classroom. Sawicki-Franz continued and stated that she would like to request a “co-op” student or intern to work in the City Office at the front counter and answering phone to aid in resident service on a daily basis. The City Commission was very supportive of this idea and said to move forward with this.

**8. UNFINISHED BUSINESS**

**A. CDBG GRANT**

City Manager Horton deferred to the City Attorney Robert Seibert for information on the upcoming sewer project. Seibert informed the Commission that he has worked with Miller Canfield for bonding, with outstanding performance in the past and would suggest that the City use them for this bond for the approximately one-million-dollar City portion of the almost three-million-dollar sewer project.

**NO MOTION, DISCUSSION ONLY**

**B. ORDINANCE AND ZONING DISCUSSION**

Attorney Seibert explained that on November 8<sup>th</sup>, 2022 there is a ballot proposal on Medical Marihuana facilities in Imlay City and this is not just as simple as the voters voting it up or down. The ballot proposal if passed by the voters, will allow five different categories of Marihuana type facilities, seven in total. This proposal also creates a City Department for Marihuana.

**NO MOTION, DISCUSSION ONLY**

**9. NEW BUSINESS**

**A. AT&T EQUIPMENT UPDATE**

**MOTION** by Demske seconded by Davis to approve the request by AT&T for the modifications to the referenced cell tower and appoint City Manager Craig Horton to sign this agreement as presented.

**ROLL CALL VOTE**

Ayes: Demske, Davis, Sadler, Tanis, Villanueva, Kempf

Nays: None

Absent: Rowden

**MOTION CARRIED UNANIMOUSLY**

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**B. TRICK-OR-TREAT TIMES**

**MOTION** by Demske supported by Davis to set the Trick-or-Treat Hours for the City of Imlay City on October 31, 2022 from 6PM to 8PM.

**MOTION CARRIED UNANIMOUSLY**

**C. SPECIAL EVENT APPLICATION-MERCHANT TRICK-OR-TREAT**

**MOTION** by Demske seconded by Tanis to approve the application submitted by the Imlay City Chamber of Commerce for Merchant Trick-or-Treat to be held Saturday, October 22, 2022 from 11AM-1PM in downtown Imlay City.

**MOTION CARRIED UNANIMOUSLY**

**D. SPECIAL EVENT APPLICATION-IMLAY CITY ATHLETIC BOOSTER 4K RUN/WALK**

**MOTION** by Demske seconded by Tanis to approve application submitted by the Imlay City Boosters for their 4K Run/Walk to be held on Saturday, March 18, 2023 from 9:30AM-11:30AM at the Imlay City High School for the start and finish.

**MOTION CARRIED UNANIMOUSLY**

**E. NOTICE OF UNPAID CHARGES TO SENT TO WINTER TAX**

**MOTION** by Sadler seconded by Demske to publish the two unpaid charges from utility billing located at 460 N Almont Avenue \$1,966.95 and 470 W Second Street \$144.46 and send them to the winter tax if left unpaid by the time for winter tax bills to be printed.

**ROLL CALL VOTE**

Ayes: Sadler, Demske, Davis, Tanis, Villanueva, Kempf

Nays: None

Absent: Rowden

**MOTION CARRIED UNANIMOUSLY**

**10. CITIZENS FROM THE FLOOR**

None

**11. CLOSED SESSION**

None

**12. OTHER BUSINESS**

**13. ADJOURNMENT**

**MOTION** by Davis seconded by Demske to adjourn at 8:04PM.

**MOTION CARRIED UNANIMOUSLY**

Next Regular Commission Meeting Date: Tuesday, October 18, 2022 at 7:00PM.

Respectfully submitted by: \_\_\_\_\_  
Dawn Sawicki-Franz, City Clerk

**APPROVED: October 18, 2022**